



Shelter Development Evaluation

Shelter Evaluated:

Evaluation Date:

Director:

Email address:

Contact number:

Evaluator:

Email:

Initial Follow up

The LAWC Shelter Development Evaluation

The LAWC Shelter Development Evaluation is a comprehensive assessment to measure the performance of a shelter on humane programs and initiatives, community outreach and partnerships, leadership, law enforcement, and the ability to offer the public a quality, effective shelter.

Standard Practices

The standard practices section focuses on guidelines and standard practice areas that are recognized by the National Animal Care & Control Association, the ASPCA, and HSUS as essential practices that provide a high quality, humane, and effective shelter. Each shelter will be evaluated on their proficiency of each standard.

Standard Practices are:

Executive Leadership

Shelter Programs

Community Outreach & Partnerships

Emergency Preparedness & Disaster Planning

Performance Ratings

Meets all standard practices

Meets most standard practices

Meets some standard practices

Meets few or none of the standard practices

Distinguished Performance

Good Performance

Average Performance

Poor Performance

****NOTE: Shelters/agencies that do not manage an effective adoption program will automatically be assigned a poor performance rating.***

Standard Practices

1) Executive Leadership

Written statement of mission, vision, and a strategic plan that outlines short term and long term goals for the current fiscal year

Yes No

The Director demonstrates knowledge and awareness of the budget and practices appropriate stewardship of animal shelter funds

Yes No

The shelter/agency actively manages a **shelter/agency website** accessible to the public with up to date shelter information, current adoptable animals, event information, and shelter program information

Yes No

The shelter/agency creates strategies specific to reducing the euthanasia rate

Yes No

The shelter/agency shows evidence of collaboration with local law enforcement agencies and other government agencies

Yes No

The shelter/agency actively **educates** and encourages the public to report all instances of animal cruelty and neglect.

Yes No

The shelter/agency actively communicates to the public on how to properly report cruelty to the agency

Yes No

The shelter/agency has a clearly written protocol on how cruelty is reported, investigated, and prosecuted

Yes No

The shelter/agency works with local or parish law enforcement to facilitate the prosecution of cruelty cases to the fullest extent of the law.

Yes No

The shelter/agency employs an effective means to enforce compliance with local, parish, and state rabies ordinances

Yes No

Mandatory Registration & Licensing

For municipalities where registration & licensing does not exist in the local ordinances:

The shelter/agency or its governing body shall work to establish mandatory registration and rabies licensing of dogs and cats as recommended by the American Veterinary Medical Association

Yes No

The Director should actively work with local government and elected officials to incorporate licensing into the local or parish ordinances

Yes No

The Director shall create and advocate a plan to educate the public and government officials about the benefits of mandatory licensing & registration

Yes No

For municipalities where registration & licensing does exist in the local ordinances:

The shelter/agency employs an effective means to enforce registration & licensing compliance and monitors compliance rate.

Yes No

The shelter/agency actively employs methods to increase the compliance rate and educate the public on the law.

Yes No

The shelter/agency institutes a fine for non-compliance with rabies vaccination and license registration.

Yes No

License fees and fines are reviewed annually

Yes No

2) Shelter Programs

The shelter/agency manages an **effective** adoption program that includes:

Daily adoption times Yes No

Shelter adoption events Yes No

Off-site adoption events	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Extended shelter hours on weekends & evenings	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Shelter/agency website utilization	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Social Media	Yes <input type="checkbox"/>	No <input type="checkbox"/>
The adoption program features a fee	Yes <input type="checkbox"/>	No <input type="checkbox"/>

The shelter/agency conducts humane education programs for schools, civic organizations, colleges, universities, and community organizations covering subjects on responsible pet ownership, shelter adoption, heartworm disease prevention, approaching and reporting strays, dog fighting, services performed by animal control, and the value of animal control in the community

Yes No

The shelter/agency uses a proper owner surrender intake form that captures health history, behaviors, and general personality information about the animal

Yes No

The shelter/agency adoption program educates the adopter on heartworm disease and the importance of administering heartworm preventative medication to the animal at the time of the adoption

Yes No

The shelter/agency actively engages in promotional practices and utilizes a variety of communication tools to increase public awareness about the shelter and adoptable animals

Yes No

The shelter/agency uses a **shelter managed** social media **and** website program to communicate to the public about shelter policies, adoption events, promotions, shelter events, programs, and other useful information

Yes No

The shelter/agency employs a shelter managed foster care program to care for pets at sites external to the shelter itself

Yes No

The shelter/agency employs a rescue program to help reduce the shelter euthanasia rate

Yes No

The shelter/agency employs a Return to Owner (RTO) program that helps return licensed animals to their rightful owners. A "Free Ride Home"

Yes No

The shelter/agency has an efficient program in place to **increase** owner redemption rates

Yes No

The shelter/agency has an effective volunteer program

Yes No

The shelter/agency has a surrender prevention program, or provides references to those unsure of whether a pet requires surrender

Yes No

The shelter/agency employs an enrichment and/or socialization program for shelter inhabitants

Yes No

The shelter/agency participates in an inmate/pet rehabilitation program

Yes No

The shelter/agency participates in community programs at schools and centers

Yes No

The shelter/agency participates in an animal transport program

Yes No

The shelter/agency conducts, cooperates with, or recommends obedience training programs to adoptive owners or other pet owners in the community

Yes No

The shelter/agency employs a bathing and grooming program to those animals suffering from coat conditions affecting the health of the animals

Yes No

3) Community Outreach & Partnerships

Spay & Neuter Outreach & Education

The shelter/agency employs an effective spay/neuter education program

Yes No

The shelter/agency implements effective community initiatives to increase awareness about local resources for low cost spay/neuter services

Yes No

The shelter/agency participates in an income based subsidized spay/neuter program

Yes No

The shelter/agency implements community outreach spay/neuter initiatives targeting low income and high stray intake areas

Yes No

The shelter/agency actively seeks out spay/neuter grant opportunities

Yes No

The shelter/agency employs shelter based spay/neuter community incentives programs

Yes No

Partnerships

The shelter/agency actively seeks out and develops partnerships with animal welfare organizations and rescue groups

Yes No

The shelter/agency works to develop partnerships with the local business community

Yes No

The shelter/agency works to develop partnerships with the local veterinarian community

Yes No

The shelter/agency conducts community reduced price rabies vaccination clinics

Yes No

The shelter/agency partners with local media to promote shelter adoption and shelter resources

Yes No

The shelter/agency partners with local media to promote spay & neuter education & resources?

Yes No

4) Emergency Preparedness/Disaster Planning

The shelter/agency maintains an emergency preparedness response plan for natural disasters and other catastrophic events (OEP & LDAF requirements)

Yes No

The shelter/agency conducts drills and trainings to assure effectiveness of emergency response plans

Yes No

The shelter/agency annually submits their emergency preparedness response plan with LDAF & parish OEP

Yes No

LA Pets Act – Act 615

- Requires ANNUAL submission of animal emergency plan for **all parishes** to LDAF and parish OEP.

Date emergency plan was filed with Louisiana Department of Agriculture & Forestry (LDAF):

Date emergency plan was filed with parish OEP:

Performance Rating

SHELTER DEVELOPMENT PLAN